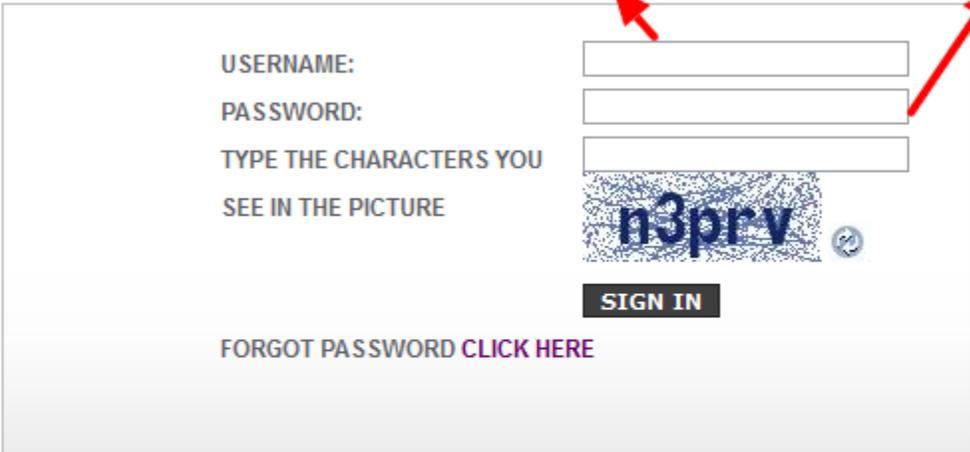


Login and apply guideline for fresher candidate TSP portal

step :-> i) After Registration you have a username and a password. Next click on student login menu from tsp portal then appearing login panel.

ii) Enter your username and password Your login panel screenshot below.



The screenshot shows a login form with the following elements:

- Enter username**: A red arrow points to the first input field.
- Enter Password**: A red arrow points to the second input field.
- USERNAME:** Label for the first input field.
- PASSWORD:** Label for the second input field.
- TYPE THE CHARACTERS YOU SEE IN THE CAPTCHA**: Label for the third input field.
- captcha image**: A captcha image showing the text "n3prv" and a small circular icon.
- SIGN IN**: A black button with white text.
- FORGOT PASSWORD [CLICK HERE](#)**: A link for password recovery.

Candidate Login Area

iii) After successful login, you will be landed to your working panel/dashboard with following left menu for your activities to be performed in a step wise manner.

[Admin Home](#)
[Step 1: Update Personal Details](#)
[Step 2: Submit Your Bank Account Details](#)
[Step 3: Apply for Scholarship](#)
[Step 4: Download Filled-in Application Form](#)
[Profile](#) [Download Application](#)

Welcome To Candidate Panel Username: mohankumar [Website Home](#) [Dashboard Home](#) [Logout](#)

[Admin Home](#)
[Step 1: Update Personal Details](#)
[Step 2: Submit Your Bank Account Details](#)
[Step 3: Apply for Scholarship](#)
[Step 4: Download Filled-in Application Form](#)
[Profile](#)

Dear Candidate,

Please remember the following. See the menu at the left hand side. See various Steps.

- In step-1, you will verify and may edit your personal information and then submit to proceed to next step 2.
- In step-2, you need to provide bank information and then submit to proceed to next step 3.
- In Step-3, you need to provide all the relevant details for your present study and past results. Once submitted you will get permanent id. This Id is required for your future communications. Now to proceed to next step 4.
- In Step-4, you can download the filled-in form. Keep this file with you, you can download this file later also after login in to the system.

iv) Follow this left menu step by step. At first edit personal information **if required** show the screenshot below.

Step-1: Update Profile

First Name:*	MOHON
Middle Name:	KUMAR
Last Name:	ALI
Father's Name:*	JATAN ALI
Mother's Name:*	TANIA ALI
Husband's Name (for Married Woman Applicant):	
Aadhar No :	123456987159
Date of Birth(Click on calendar icon)*:	1996-05-02
Gender:*	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Others
Are you Physically Handicapped?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
Marital Status:*	<input checked="" type="radio"/> Unmarried <input type="radio"/> Married
Select Religion:*	Muslim
Family Income(Rs) per Year*:	96000
Mobile: *	9220120000
Phone:	
Email ID:	ADMIN@GMAIL.COM
Your Correspondence Address	
Address:*	VILL-PURULIA POST-PURULIA
Select District:	PURULIA
Select Block / Municipality / Municipal Corporation:	PURULIA MUNICIPALITY
City:	PURULIA
Pin Code:*	723151
Your Permanent Address	
Address:*	VILL-PURULIA POST-PURULIA
Select District:	PURULIA
Select Block / Municipality / Municipal Corporation:	PURULIA MUNICIPALITY
City:	PURULIA
Pin Code:*	723151
<input type="button" value="Submit"/>	

v) Click on step2 from menu to provide your bank account details

Step-2: Submission of Bank Account Details	
Your Account Details	
Select Bank	BANK OF INDIA
Select Branch	ADAMAS INSTITUTE OF TECHNOLOGY CAMPUS
IFSC Code	BKID0004156
Your Bank Account No	918037575000000004
Final Submit	

vi) Click on step3 from left menu for apply

Step-3: Apply for Scholarship.	
All fields are mandatory	
Application Type*	<input checked="" type="radio"/> Fresh <input type="radio"/> Renewal <p style="color: red; font-size: small;">By default fresh button not changing if you First time apply For 2017 and if you already applied 2016 then follow renewal guideline</p>
Details of Last Final Examination (Based on which you are applying for the Scholarship)	
Select Examination* :	Select Class
Name of the Board / Council / University* :	Select Board
Main Subjects* :	
Select Year of Passing* :	Select Year
Marks Obtained in Last Final Examination* :	
Full Marks in Last Final Examination* :	
Percentage of Marks :	
Details of Present Institution (Where you are studying now)	
Select District of Your Present Institute* :	Select District
Select Block / Municipality* :	Select Block
Select Present Institute* :	Select Institute
Institute UDISE :	
Name of the Board / Council / University* :	
Present Course* :	Select Course
Present Class of Study* :	Select Present Class
Roll No in the class* :	
Hosteller or Day Scholar* :	Select From List
Other Important Details	
Family Income :	<input checked="" type="radio"/> Less than Equals 2Lakhs <input type="radio"/> Greater Than 2Lakhs <p style="text-align: center;">Final Submit</p>

vi) You will get the SMS for successfully with your Permanent ID.

vii) Download application from left menu step 4: And

Taken a printout of this application and submit to your institution with necessary documents for verification.